

**MINUTES**  
**VICTORIA REGIONAL PICKLEBALL ASSN.**  
**NOVEMBER 20, 2017**  
**AT JAN'S HOME**

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1. **Attendance:**

Trish Main (TM), President  
Mary Orme (MO), Treasurer  
Malcolm Macaulay (MM), Secretary  
Jan Bergen (JB), Director  
Denis Harrigan (DH), Vice-President,  
Regrets: Heather Ratcliffe-Hood (HH), Director; Al Thomson (AT), Director

2. **Call to Order:**

- TM called the meeting to order at 1:30 p.m.

3. **Minutes from the meetings of:**

- Approval of minutes of Board meeting of October 30, 2017.

4. **President's Report:**

- Nil

5. **Vice-President's Report:**

- Nil

6. **Treasurer's Report:**

- Nil

7. **Secretary's Report:**

- Nil

8. **Directors' Reports:**

- Nil

9. **Old Business:**

## December 15, 2017 Tournament

- Thanks to MO for memo, prepared after she and MM met with Robin, setting out how to run tournament
- Task list for tournament with responsible director as noted:
- Medals – JB (Total 12 for 2 divisions [6 for each division - 2 gold, 2 silver, 2 bronze] to be inscribed VRPA December 2017 Division A or B
- Draw Prizes – JB
- Food Bank collection – JB to ask Mike Seale, who has a truck, to transport to Food Bank); MO to get boxes
- Raffle tickets – MO to purchase from Dollar Store
- Food – storage and handling – JB to decide and purchase (budget of about \$300) – carrots, celery, platter of sandwiches or pizza (reviewed various prices and suppliers) for 75 people; and cake, if donated
- Fruit – bananas and oranges - JB
- Memberships at tournament - unresolved
- Stationery needs – MO to organize (Robin may have some)
- Court numbers – JB to laminate
- Waivers at sign in for non-members – TM to provide right number of non-member registrants
- Leslie Bateman to organize and run scorekeeping volunteers
- Saanich training for facilitators 9organizers/ tournament director DH) re infants - TM emailed Chris Filler re training
- TM to obtain Ammonia Leaks Protocol instruction from Saanich
- TM to contact AT regarding referee score boards (medal rounds only)
- JB to print USAPA score sheets
- DH to be tournament director – prepare list of items to bring to players’ attention before start of play
- TM to inform participants of items in advance by email
- Photos and publicity – DH to contact Saanich News and TC; DH to contact Richard and Sue Willacy re photos of event
- MO, MM Robin Milliken to meet at MO house on December 11 (day after registration closes) and prepare Tournament Draw for initial Round Robin play
- Six tables to be organized for – food (2), registration and score desk (3) playoff draw preparation desk (1)
- TM to ask Saanich for return of original PICs submitted after copied by Saanich

## Wednesday afternoon play

- MM to finalize memo re play

- MM to ask Chris Filler for free Wednesday time (November 29) to do a dry-run to determine time for drills, two rounds of Round Robin play
- 15 players, including TM, MO, MM, JB
- MM to talk to organize volunteer participants
- Long term plan to inform members of opportunity for play starting Wednesday, January 10, 2018 by December 13

### June 2018 tournament

- Discussed preference for offering a sanctioned event: June 22 – 24, 2018
- Pickleball.com can do all or part of registration and organization process
- If sanctioned, may attract more higher level players; cannot get better players otherwise
- JB suggests asking someone outside society to be tournament director; will contact experienced individuals on lower mainland to see if any are willing to either: act as director, recommend a director; or, at least, consult with local committee
- VRPA willing to pay expenses
- Tournament to be Level 3.0 and up, regardless whether sanctioned
- Local tournament committee to be established by end of January 2018
- MM to inquire as to potential local candidates for tournament director
- MM suggests he and DH for local committee
- MO offers assistance on per task basis
- MM to seek out and recommend other committee members

### 10. New Business:

#### Directors' insurance – Intact quote

- Consensus of Board to proceed, notwithstanding quote exceeds expectation by about \$100, and accept quote
- MM to advise agent and inquire whether e-payment or cheque required

### 11. Next Meeting:

- Monday, December 18, 2017, 1:30 pm at Jan's home

### 12. Adjournment:

- 3:51 pm