

**MINUTES**  
**VICTORIA REGIONAL PICKLEBALL ASSN.**  
**DECEMBER 18, 2017**  
**AT JAN'S HOME**

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1. Attendance:

Trish Main (TM), President  
Denis Harrigan (DH), Vice-President,  
Mary Orme (MO), Treasurer  
Malcolm Macaulay (MM), Secretary  
Jan Bergen (JB), Director  
Heather Ratcliffe-Hood (HH), Director  
Al Thomson (AT), Director

2. Call to Order:

- TM called the meeting to order at 1:35 p.m.

3. Minutes from the meetings of:

- Approval of minutes of Board meeting of November 20, 2017

4. President's Report:

- December 2017 tournament
- TM reported positive feedback and appreciation by participants
- Things that went well included organization, administration flow, creating draw, scorekeeping, food bank donations, tournament prizes, food organization, photography and availability of last minute spares required
- Things that can be improved include communications with Pearkes re equipment and its takedown
- Pearkes communication to registrants
- Internal communications re availability of referees
- Process, communications, and management of play after lunch – lots of confusion re process and some errors with court assignments – need to ensure score-keeping desk staffed throughout tournament
- Workarounds with Pearkes re no-shows/spares – late arrivals problematic, need to advise in advance that no-shows will be replaced immediately from spare list
- TM and MO to complete invoicing Pearkes for revenue sharing
- Suggestion for more frequent social tournaments on hold for now

- VRPA to consider 3 rather than 2 play-off divisions for future fun tournaments
- MM to consider means of obtaining telephone contact information for registrants who are not VRPA members (possible waiver of privacy re contact information at time of registration?)

5. Vice-President's Report:

- Nil

6. Treasurer's Report:

- Bank account - \$6,651 less payables – directors' insurance cost \$500 and reimbursement to JB of \$341.12 for food and medal costs
- Petty cash - \$306.85

7. Secretary's Report:

- Nil

8. Heather Hood's Report:

- Membership – currently 133 active members
- Includes 3 new and 6 renewals at tournament

9. Al Thompson's Report:

- Doing referee clinics on mainland
- Date for local training – simplified approach focusing on score-keeping rather than formal referee certification
- 4 hours on 2 courts – 16 people
- To be scheduled for Sunday, May 6, 10 am – 2 pm
- DH to reserve McMinn (2 courts)
- AT to set up Sign Up Genius
- Mail out for members to be prepared
- Clinic will be no cost to members

9. Old Business:

Wednesday afternoon play

- Beyond Drop-in offering on Wednesday afternoons at Pearkes starting January 10, 2018, 1:00 – 4:00 pm, 6 courts, maximum 30 participants
- Message sent to members re offering

- 13 signed up so far
- Facilitators – MM Jan 10, 17; JB Jan 24, 31, DH February 7, 28; MO March 7, 14 and TM March 28
- Responsibility of facilitators to find substitute if unavailable
- MM and MO to put together package of score sheets and drill materials for passing on to facilitators
- MM/TM to check sign ups later this week
- Report on drills used in sessions to be shared with all facilitators

### June 2018 tournament

- Discussed various aspects. Critical decisions to be narrowed down at next meeting with final decisions by the end of January
- TM to arrange FT or Skype meeting for early January with possible tournament director from mainland

### Directors' and Officers' Liability Insurance:

- Insurance now in place effective November 22, 2017 to November 22, 2018 for the annual premium of \$500

### 10. New Business:

- Topaz Park proposal
- VRPA recommendation to members to support – Option B but with 10 pickle ball courts and 2 tennis courts
- TM, DH, HH and AT to draft recommendation to members
- Cordova Bay facility
- Ron Jordan (president of Cordova Bay Badminton) has some Tuesday and Friday times available in January at their facility and has invited us to try them out to see if suitable for VRPA play
- Hampton Park (Tillicum and Burnside)
- City has lined 2 tennis courts for pickle ball
- McMinn courts
- Construction now complete on 2 dedicated pickle ball courts between the two existing tennis courts
- Pickleball lines have been retained on the tennis courts for a total of 4 pickle ball courts

### 11. Next Meeting:

- Monday, January 9, 2018, 6:30 pm at Jan's home

12. Adjournment:

- 3:38 pm